

**YOUR FIRST STOP ON THE
ROAD TO SUCCESS**

In addition to our educational programs, The University of Scranton SBDC provides small business consulting services at no cost to both existing and start-up businesses in Bradford, Lackawanna, Monroe, Pike, Susquehanna, Tioga, Wayne & Wyoming counties.

Please attend an educational program or visit our web site for more information about becoming a client.

THE FIRST STEP: STARTING YOUR BUSINESS

This program covers the basics to get started in business, plus an in-depth look at the business plan. Registrations, licenses, business structures, taxation, and research tools are covered, as well as the business plan, what to expect in financing, expense and sales estimation, and resources. *The First Step is a requirement of all start-up individuals who wish to become clients of the University of Scranton SBDC.*

Choose only one session ♦ \$20 per person - Veterans Free

Lackawanna County:

(Call 800-829-7232 to register.)

Fri, 5/21: 1 - 4 p.m. - The University of Scranton

Wed, 6/23: 5 - 8 p.m. - The University of Scranton

(in partnership with Women's Business Center - open to men and women)

Fri, 7/30: 9 a.m. - 12 p.m. - CTTC, Carbondale

Wed, 8/18: 5 - 8 p.m. - The University of Scranton

Monroe County:

(Call 800-829-7232 to register.)

Wed, 8/4: 10 a.m. - 1 p.m. - Coolbaugh Township Community Services Center, Tobyhanna

Pike County:

(Call 570-296-7332 to register.)

Fri, 6/11 or Fri, 7/16: 9 a.m. - 12 p.m., PCEDA Office, Milford

FINANCING YOUR BUSINESS

Wed, 5/12: 2 - 4 p.m.

Pike County Economic Development Authority, Milford
\$10

HOME SWEET HOME BUSINESS

Thurs, 8/5: 5 - 7 p.m.

The University of Scranton
*In partnership with Women's Business Center;
open to men & women*
\$15

MARCELLUS SHALE SERIES

Wednesdays, 6/2, 6/16, 7/7, 7/21, 8/4, and 8/18: 8 - 9:30 a.m.

Susquehanna County Office Building, Montrose
In partnership with Penn State Cooperative Extension
\$15 per person, per session
or \$75 for all 6 only with pre-payment (no refunds)

MARKETING ON A TIGHT BUDGET

Thurs, 5/27: 7 - 9 p.m.

In partnership with the Greater Honesdale Partnership
The Honesdale National Bank, Honesdale
Free
Call 570-253-5492 to register.

SERVICESAFE® FOOD SAFETY CERTIFICATION

Tues, 6/8: 8 a.m. - 6:30 p.m.

The University of Scranton
Fees vary; Call for details

SOCIAL MEDIA & YOUR SMALL BUSINESS

Tues, 6/8: 5 - 7 p.m.

Coolbaugh Township Community Services Center,
Tobyhanna
\$15

Visit www.scrantonsbdc.com and select
"Education & Training"
for more information.

Funding support and resources are provided by the Commonwealth of PA through the Department of Community and Economic Development; through a cooperative agreement with the U. S. Small Business Administration, and through support from The University of Scranton. All services are extended to the public on a non-discriminatory basis. Special arrangements for persons with disabilities can be made by calling 570-941-7588. All opinions, conclusions or recommendations expressed are those of the author(s) and do not necessarily reflect the views of the SBA.

Pre-registration & pre-payment are always required!

For more information, please contact:

The University of Scranton

Small Business Development Center

Phone: (570) 941-7588 Fax: (570) 941-4053

E-mail: sbdc@scranton.edu Web: www.scrantonsbdc.com

Blog: <http://scrantonsbdc.blogspot.com/>

We are not able to take any program reservations without payment.

If you are registering last minute, we will gladly accept your credit card payment over the phone or you may drop off a check.

ServSafe Certification requires a different registration form.

Participant Name(s): _____

Business Name (if applicable): _____

Address _____

City _____ State _____ ZIP _____

Phone: () _____ - _____ E-mail Address _____

Name of program(s) you are registering for: _____

Date of program(s) you are registering for: _____

TOTAL AMOUNT DUE \$ _____

PAYMENT INFORMATION:

Cash

Check # _____ (Make payable to: SBDC)

Money Order

Credit Card (*Please check one and fill out below*): Master Card Visa

Name on Card

Credit Card #

Expiration Date

Signature (*only necessary if paying by credit card*)

*For those who find it necessary to cancel, refunds will be made as long as the cancellations are received within 48 hours of the respective seminar. We are not able to refund fees for any cancellations received after that time. This cancellation policy **does not apply** to ServSafe® classes.*

For more information, or to register, contact:
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